

Minutes Secretariat 16th April 2020

Meeting via zoom

Facilitator: JJ O'Sullivan

Minute taker: Mike Edwards

Secretariat Attending:

Michael Kealy, Ruth Smith, Charles Stanley Smith, JJ O'Sullivan, Evelyn Norton, Sean O'Farrell, Mary Ryan, Mike Edwards

In attendance: Avril Wilson,

Apologies: Anne Williamson and Derry O'Donnell.

Matters arising from last meeting: Ruth's name to be added to last meetings attendance.

Finance updates as per Coordinators report.

Update from Directors: Ciaran Lynch is still working on the Governance Code, Mary raised concerns around working conditions for Staff due to present situation, next Directors meeting is May 6th 14:30, Ciaran Lynch is to join this via Zoom.

National Secretariat update: Charles explain that Avril had sorted out the Insurance issue after Charles send BHP details to National Secretariat Group.

Update from Covid-19 grant Sub-Group:

- 7 applications received so far
- scoring sheet is to be amended
- Avril and JJ are to phone 2 applicants for clarification on their submissions
- once scoring is done Avril will write a summary for the Finance Committee
- Avril gave general feedback on types of applications for funding from the €15,000 fund
- Avril also clarified that the County Council scheme was also open to groups who have applied to our fund, once they are not for the same thing.
- Applications that are only for partial cost covering maybe looked at later if funds remain available.

NAG: cancelled due to pandemic.

Red cross Nestle food distribution update: Littleton is to be used for the Nestle delivery with the possibility of the resilience packs being developed on site.

Wellbeing: launch for June is cancelled, 2021 is suggested as the new date. Nenagh and Clonmel wellbeing drafts need approx. 6 weeks to complete, this is a lot of work face to face, Charles suggested Zoom and Google Documents as a possibility, Charles will suggest same with Harriet.

LCDC: Is it to meet? Avril will check with Margo Hayes.

LECD: Avril to check if update from LA on same

Registrations: Secretariat agreed that new groups set up specifically to respond to Covid 19 with a service or support could become a member. They do not have to wait the 6 months for a group to be registered.

PPN Workplan 2020: Community response Forum and Covid-19 response and grant scheme to be added.

PPN terms of reference: ongoing.

Next meetings:

Covid Sub Group 23rd April 09:30 via Zoom

Covid Sub group 09:30 7th May via Zoom if required

Secretariat 10:00am 7th May via Zoom

A.O.B. Sean O'Farrell requested a reference for Social Farming Ireland, everyone agreed, Avril to draft.